

MINISTRY OF ENERGY

**STANDARD APPLICATION FORM FOR SUBMISSION OF BIDS
FOR
ENTERING INTO PETROLEUM AGREEMENTS**

PART ONE

Where there is more than one applicant, the names should be listed according to the size of the proposed percentage interest.

Name of Applicants (As in Certificate of Incorporation)	Proposed percentage interest in the rights and obligations of the Petroleum Agreement to be entered into (these should total 100)
1.	_____
2.	_____
3.	_____
4.	_____

Where there is more than one applicant, each applicant shall provide answers to Parts II and III separately and those shall be attached compositely to the form.

PART TWO

1. Name of Applicant (as in Certificate of Incorporation)
2. Date of Establishment and Place of Incorporation

3. Address of Registered Office
(giving street and postal address, telephone, telex and cable numbers)

PART THREE: FINANCIAL CAPABILITY AND TECHNICAL COMPETENCY OF APPLICANT

A. CORPORATE STRUCTURE

4. Give an outline of the corporate structure, including an explanatory diagram, if appropriate, showing parent, subsidiary and affiliate companies. (*Annex 1*)
5. List all companies or individuals (with detailed address attached) which either directly or indirectly have shares of more than 5% in the applicant company. (*Annex 2*)
6. Provide details of guarantees to be provided by the Government, parent company or other entity for applicant's
 - (a) performance of petroleum agreement; and
 - (b) financial solvency and payment of obligations. (*Annex 3*)
7. Indicate any changes in Corporate Structure to be made as a result of an agreement with GNPC including formation of subsidiary companies in Ghana or elsewhere. (*Annex 4*)

B. FINANCIAL CAPABILITY

8. Applicant's financial status for each of the last three years provide, *as Annex 5*, audited financial statements of applicant's and parent company.
9. Indicate sources where, if applicant is successful, applicant intends raising funds for the operations in Ghana:
 - (a) internal sources; and
 - (b) other sources.
10. Minimum and maximum amounts which applicant expects to be available for exploration operations in Ghana during:
 - (a) first three years; and
 - (b) succeeding two years.

C. MANAGERIAL AND TECHNICAL STAFF

11. Organizational Chart of applicant / company showing departments and appointments therein. (*Annex 6*)
12. For each of the following categories of expertise, provide information on the number of company staff available, or if expertise is to be obtained from outside the company, on where such expertise will be obtained.
 - (a) geologists, geophysicists and similar exploration staff;
 - (b) drilling engineers, supervisors, drilling crews and similar staff;
 - (c) petroleum engineers, production engineers, reservoir engineers and similar staff; and
 - (d) engineers experienced in design and construction of oil and gas production, gathering and processing facilities. (*Annex 7*)
13. Indicate sources from which applicant expects to obtain (a) geophysical equipment, processing equipment, processing and interpretation; (b) drilling rigs. (*Annex 8*)

D. DETAILS OF EXPERIENCE

14. Describe company's past oil industry experience, including locations and dates of significant exploration and production activities. (*Annex 9*)
15. In which countries do applicant, parent company and affiliates currently have exploration or production operations? Attach, *as Annex 10*, a list of all current operations, showing average daily production, size of license, contract or concession area, and total investment to date.
16. For operations in developing countries, provide details of concessions, leases or contracts, including:
 - (a) area;
 - (b) length of term; and
 - (c) basic fiscal provisions, (tax rate, royalty, production split and cost oil percentage, joint venture participation, etc.) (*Annex 11*)
17. Provide details, *as Annex 12*, on company's exploration record for the past three years, including:
 - (a) number, depth and location of exploration wells;
 - (b) number of discovery wells;
 - (c) number of development wells; and
 - (d) rate of oil and gas production from each discovery well.

PART FOUR: REQUIRED BLOCKS

18. Reference Number of Block applicant is applying for in order of preference:

- (a) _____
- (b) _____
- (c) _____
- (d) _____
- (e) _____
- (f) _____

PART FIVE: WORK PROGRAMME AND BUDGET

19. (a) Give concise account of your assessment of the regional position and geological significance within the basin/area of the block(s) being applied for, outlining any previous work carried out within the area by the applicant or to the knowledge of the applicant, including wells drilled, seismic surveys and, for example, geochemistry, petrographic studies, seismic reprocessing, regional evaluation.

(b) Give a summary of any prospects identified in the blocks applied for, together with reservoir information and an assessment of the estimated reserves in each block.

(c) Give a description of the proposed work programme and the accompanying budget for each block. Specify the minimum exploration programme and budget for each phase of the exploration period.

First Phase: commencing on the Effective Date and terminating at the end of the Third Contract year.

- (a) Seismic lines to be shot: _____ Km
- (b) Wells to be drilled: _____
- (c) Minimum expenditure: _____ US Dollars

Second Phase: commencing at the end of the First Phase and terminating at the end of the first extension.

- (a) Seismic lines to be shot: _____ Km
- (b) Wells to be drilled: _____
- (c) Minimum expenditure: _____ US Dollars

Third Phase: commencing at the end of the second phase and terminating at the end of the second extension.

- (a) Seismic lines to be shot: _____ Km
- (b) Wells to be drilled: _____
- (c) Minimum expenditure: _____ US Dollars

PART SIX: FISCAL PACKAGE

- 20 (a) Indicate proposed levels of royalty, income tax rate and surface rentals (cf Model Agreement).
- (b) Indicate what maximum additional paid participation by GNPC (beyond the 10% carried interest) would be acceptable to the applicant upon the approval of a development plan (cf the Model Agreement).
21. Indicate the proposed levels of Additional Oil Entitlement (AOE) due to the State in accordance with the schedule below (cf Model Agreement) or an alternative proposed by the applicant.

Where Contractors Rate of Return Is	Rate of Additional Oil Entitlement (Percentage)
(i) Less than twelve and a half percent (12.5%)	
(ii) Between twelve and a half percent (12.5%) and seventeen and a half percent (17.5%)	
(iii) Between seventeen and a half percent (17.5%) and twenty-two and half percent (22.5%)	
(iv) Over twenty-two and a half percent (22.5%) but less than _____ percent	
(v) Over _____ percent	

PART SEVEN: MISCELLANEOUS

22. Any additional information which applicant wishes to offer or further proposal which applicant seeks to make in relation to the work programme or fiscal package.

SUBMISSION OF APPLICATIONS

23. Completed application forms in quadruplicate together with an application fee of US \$7,500 (Seven Thousand Five Hundred US Dollars) in the form of a Cheque or Banker's Draft payable to the Ministry of Energy, Accra, to the following address:

THE MINISTER
MINISTRY OF ENERGY
P. O. Box 40
Stadium Post Office
Accra

A copy of the application forms is to be sent to the Ghana National Petroleum Corporation, Petroleum House, Harbour Road, Tema, Ghana (postal address); Private Mailbag, Tema Ghana.